



**Service Director – Legal, Governance and  
Commissioning**

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Friday 20 April 2018

## **Notice of Meeting**

Dear Member

### **Corporate Parenting Board**

The **Corporate Parenting Board** will meet in the **Meeting Room 3 - Town Hall, Huddersfield** at **10.00 am** on **Monday 30 April 2018**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Corporate Parenting Board members are:-**

### **Member**

Councillor Viv Kendrick (Chair)

Councillor Erin Hill (Currently on Maternity Leave)

Councillor Karen Allison

Councillor Andrew

Marchington

Councillor Fazila Loonat

Councillor Gemma Wilson

Jo-Anne Sanders

Interim Service Director for Early Help and Learning

Martin Green

Deputy Assistant Director

Janet Tolley

Virtual School Headteacher

Tom Brailsford

Head of Joint Commissioning

Elaine McShane

Head of Children's Social Work - Leeds

John Walsh

Service Manager, Safeguarding Services

Steve Comb

Interim Head of Corporate Parenting

Melanie Tiernan

Service Manager, Family Support and Child Protection

Ophelia Rix

Head of Safeguarding and Quality Assurance

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Introductions and Apologies**

The Chair will welcome everyone to the meeting and announce any apologies received.

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**2: Minutes of previous meeting**

1 - 6

To approve the Minutes of the meeting of the Board held on 12 March 2018.

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**3: Interests**

7 - 8

The Board Members will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interest.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**5: Deputations/Petitions**

The Board will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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**6: Presentation by Children in Care Council (CCIC) and Care Leavers Forum (CL Forum)**

The Board will consider a presentation from the Chairs of the Children in Care Council and Care Leavers Forum.

Contact: Ophelia Rix, Head of Safeguarding and Quality Assurance  
Melanie Tiernan, Service Manager (Family Support and Child Protection)

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**7: Review of Membership and Terms of Reference of Corporate Parenting Board**

9 - 14

The Board will review the Terms of Reference and agree the Membership of the Board prior to Council Annual General Meeting on the 23<sup>rd</sup> May.

Contact: Helen Kilroy, Principal Governance & Democratic Engagement Officer

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**8: Ofsted update**

15 - 18

The Board will consider a verbal update on Ofsted.

Contact: Steve Comb, Interim Head of Corporate Parenting

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**9: CSE and Missing Provision**

19 - 22

The Board will consider a report on CSE and Missing Provision.

Contact: Ophelia Rix, Head of Safeguarding and Quality Assurance

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**10: Statement of Purpose for Registered Children's Homes (Annual report)**

23 - 82

The Board will consider an Annual Report on the Statement of Purpose for Children's Homes in Kirklees.

Contact: Laura Counce, Residential Service Manager

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**11: Statement of Purpose for the Fostering Service (Annual report)** 83 - 110

The Board will consider an Annual Report on the Statement of Purpose for the Fostering Service.

Contact: Steve Comb, Interim Head of Corporate Parenting

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**12: Corporate Parenting Strategy for Kirklees 2018-2020 - Corporate Parenting Function and the seven principles of Corporate Parenting** 111 - 158

The Board will consider a draft of the Corporate Parenting Strategy for Kirklees 2018-2020 and a report outlining the Corporate Parenting Function and the seven principles of Corporate Parenting.

Contact: Steve Comb, Interim Head of Corporate Parenting

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**13: Corporate Parenting Board Agenda Plan for 2017/18 and looking forward to 2018/19** 159 - 168

The Board will consider the progress of the Board during the 2017/18 municipal year and identify issues to put forward for consideration during 2018/19.

Contact: Helen Kilroy, Principal Governance & Democratic Engagement Officer

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**14: Dates of Future Meetings**

To note the proposed dates for the 2018/19 municipal year:-

- Monday 9th July 2018, 10 am
  - Monday 24<sup>th</sup> September 2018, 10 am
  - Monday 19<sup>th</sup> November 2018, 10 am
  - Monday 21<sup>st</sup> January 2019, 10 am
  - Monday 11<sup>th</sup> March 2019, 10 am
  - Monday 15<sup>th</sup> April 2019, 10 am
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